

## Board of Directors Volunteer

To provide governance to Dial West Cheshire, accepting legal authority (jointly with other Board members) for the company and charity and representing the organisation in the community. To ensure that Dial West Cheshire operates in pursuit of its charitable objects as set out in the Articles of Association

### Tasks & Responsibilities

- Ensure Dial West Cheshire complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- Ensure Dial West Cheshire pursues its objects as defined in its governing document.
- Ensure resources are applied exclusively in pursuance of the objects.
- Assist with providing strategic direction, setting overall policy, defining goals and evaluating performance against agreed targets.
- Ensure financial stability and that funds are used for proper purposes.
- Attend Board and other relevant meetings, scrutinising papers in advance and actively contributing where appropriate.
- Safeguard the organisation's good name and values.
- Appoint the Chief Officer and monitor his/her performance.
- Represent the charity at meetings and events and be an ambassador for the organisation in the community.

### Reporting To

Board of Director's Chair

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### Person Specification

It is important that a diverse skills set is represented amongst the Board. It is expected that Board members work as a team, such that they can draw on different skills depending on the task in hand. We encourage you to highlight your particular strengths, so that we can compare these to the skills already represented on the Board. The following are some more general specification criteria relevant to the role:

- A commitment to the vision, mission and values of Dial West Cheshire.
- An ability to work effectively as a member of a team.
- An ability to communicate effectively.
- An ability to make sound, independent judgements.
- An ability to think creatively.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.

### Time Commitment

6 hours per month on average